

## SUMMER EMPLOYMENT APPLICATION

The information on this will be verified as to accuracy. If any false or exaggerated claims are uncovered, the applicant will no longer be considered. A criminal record check will be conducted, as well.

Please type or print clearly

Last Name: \_\_\_\_\_ First Name: \_\_\_\_\_ Middle Initial: \_\_\_\_\_  
Current Address: \_\_\_\_\_ Email Address: \_\_\_\_\_  
City/State/Zip: \_\_\_\_\_ Phone: (\_\_\_\_) \_\_\_\_\_  
Home Address: \_\_\_\_\_ Home Phone: (\_\_\_\_) \_\_\_\_\_  
City/State/Zip: \_\_\_\_\_ Sex: (Circle One) Male Female  
Position Applying for: \_\_\_\_\_

Please List your first, second, and Third choice: \_\_\_\_ Young Leaders Initiative \_\_\_\_ Mission Intern  
\_\_\_\_ Judson Collins \_\_\_\_ Kinawind \_\_\_\_ Myers Lake \_\_\_\_ Lake Louise \_\_\_\_ Bay Shore

Are you at least 18 years of age? \_\_\_\_ Yes \_\_\_\_ No If no, how old are you? \_\_\_\_\_

Are you legally entitled to work in the United States? \_\_\_\_ Yes \_\_\_\_ No

If accepted for employment, what is the earliest date you could begin work? \_\_\_\_/\_\_\_\_/\_\_\_\_ Until what date could you continue to work? \_\_\_\_/\_\_\_\_/\_\_\_\_. Are there any times you know of that you would have to be absent from work? \_\_\_\_\_ If so, please give details: \_\_\_\_\_

Where is your church membership? \_\_\_\_\_

Name of Pastor: \_\_\_\_\_ Phone: (\_\_\_\_) \_\_\_\_\_

### Work Experience: (Please start with your present or most recent position)

1. Employer: \_\_\_\_\_ Address: \_\_\_\_\_

Type of Work: \_\_\_\_\_ Employer's Phone Number: \_\_\_\_\_

Position Title: \_\_\_\_\_ Salary: \_\_\_\_\_ hour, weekly, monthly, yearly

Supervisor: \_\_\_\_\_ Employed from \_\_\_\_\_ to \_\_\_\_\_

What did you like most about your job: \_\_\_\_\_

What did you like least about your job: \_\_\_\_\_

If you left your job, list the reason(s) for leaving: \_\_\_\_\_

2. Employer: \_\_\_\_\_ Address: \_\_\_\_\_

Type of Work: \_\_\_\_\_ Employer's Phone Number: \_\_\_\_\_

Position Title: \_\_\_\_\_ Salary: \_\_\_\_\_ hour, weekly, monthly, yearly

Supervisor: \_\_\_\_\_ Employed from \_\_\_\_\_ to \_\_\_\_\_

3. Employer: \_\_\_\_\_ Address: \_\_\_\_\_

Type of Work: \_\_\_\_\_ Employer's Phone Number: \_\_\_\_\_

Position Title: \_\_\_\_\_ Salary: \_\_\_\_\_ hour, weekly, monthly, yearly

Supervisor: \_\_\_\_\_ Employed from \_\_\_\_\_ to \_\_\_\_\_

Please circle the number(s) of any above employers you do not wish contacted: 1 2 3

revised 1/08

**Education** (indicate highest grade completed):

High School 9 10 11 12

College 1 2 3 4 5

Graduate 1 2 3 4 5

**Name of Colleges/Universities or other institutions of higher learning you have attended:**

Name: \_\_\_\_\_ Location: \_\_\_\_\_ Dates Attended:Major: \_\_\_\_\_ Date of Graduation: \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

**References:** (Give names and addresses including street, city, zip and phone number of 3 persons [not relatives], one of whom is your pastor, who have knowledge of your character, experience, and abilities.)

Name: \_\_\_\_\_ Address: \_\_\_\_\_ City/Zip: \_\_\_\_\_ Phone: \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

**Licenses and Certifications:** (List any current certifications for first aid, CPR, lifeguard, health officer, outdoor living skills and/or other professional licenses. Please give expiration date)

\_\_\_\_\_

\_\_\_\_\_

In the following list, put a numeral "1" before those activities you can organize and teach as an expert; "2" for those activities you have some knowledge and could assist in teaching; and "3" for those which are just your hobby.

<i>Christian Education:</i> ___ Bible Studies ___ Faith Sharing ___ Leading Worship ___ Small Group Discussions ___ Child Care ___ Other: _____	<i>Camp Craft:</i> ___ Horseback Riding ___ Orienteering ___ Cooking ___ Survival Skills ___ Overnights ___ Other: _____	<i>Waterfront:</i> ___ Canoeing ___ Sailing ___ Swimming ___ Fishing ___ Kayaking ___ Lifeguarding ___ Other: _____	<i>Arts and Crafts:</i> ___ Fine Arts ___ Leather ___ Nature ___ Other: _____
<i>Music:</i> ___ Drama ___ Guitar ___ Piano ___ Voice ___ Song Leading ___ Other: _____	<i>Kitchen:</i> ___ Cook ___ Dishwasher ___ Other: _____ ___ Other: _____	<i>Maintenance Skills:</i> ___ Carpentry ___ Plumbing ___ Electrical ___ Housekeeping ___ Landscaping ___ Other: _____	<i>Other Activities:</i> ___ Computer ___ Group Games ___ Storytelling ___ Clowning ___ Golf ___ Puppetry ___ Photography ___ Foreign Language ___ ___ Athletics _____ ___ Work Camp ___ Other: _____

**AUTHORIZATION FOR CRIMINAL RECORDS CHECK**

I hereby authorize the Detroit Annual Conference of the United Methodist Church and its agencies to request the National Sex Offender Registry, the State of Michigan, or any other agency to release information regarding any record or convictions contained in its files, or any criminal file maintained on me, whether said file is a local, state, or national file, and including but not limited to accusations and convictions for crimes committed against minors, to the fullest extent permitted by state and federal law. I do release the Detroit Annual Conference, all local, state, and national law enforcement agencies or other agencies from all liabilities that may result from any such disclosure made in response to this request.

*(The following information is required for background check.)*

Signature of applicant: \_\_\_\_\_ Date: \_\_\_\_\_

Print applicant's full name (first, middle, and last) \_\_\_\_\_

Date of birth (mm/dd/yy) \_\_\_\_\_ Place of birth \_\_\_\_\_

Driver's license # and state \_\_\_\_\_

Social Security #: \_\_\_\_\_

Sex \_\_\_\_\_ Race \_\_\_\_\_

List all addresses (including college and home) addresses at which you have lived in the last 15 years or since the age of 18, whichever is less. Include dates for each address. Use additional paper if necessary.

1. Street address, incl. apartment number \_\_\_\_\_  
City, State \_\_\_\_\_ Dates \_\_\_\_\_
2. Street address, incl. apartment number \_\_\_\_\_  
City, State \_\_\_\_\_ Dates \_\_\_\_\_
3. Street address, incl. apartment number \_\_\_\_\_  
City, State \_\_\_\_\_ Dates \_\_\_\_\_
4. Street address, incl. apartment number \_\_\_\_\_  
City, State \_\_\_\_\_ Dates \_\_\_\_\_
5. Street address, incl. apartment number \_\_\_\_\_  
City, State \_\_\_\_\_ Dates \_\_\_\_\_
6. Street address, incl. apartment number \_\_\_\_\_  
City, State \_\_\_\_\_ Dates \_\_\_\_\_
7. Street address, incl. apartment number \_\_\_\_\_  
City, State \_\_\_\_\_ Dates \_\_\_\_\_
8. Street address, incl. apartment number \_\_\_\_\_  
City, State \_\_\_\_\_ Dates \_\_\_\_\_

**VOLUNTARY DISCLOSURE STATEMENT**

Name \_\_\_\_\_ Birth date \_\_\_\_\_  
                    Last                                      First                                      Middle

Home address \_\_\_\_\_  
                                    Street Address                                      City                                      State                                      Zip

Have you ever been convicted of any criminal offense? Yes No  
If yes, please explain. \_\_\_\_\_

Have you ever been convicted of any crime in any manner to children and/or your conduct with them? Yes No  
If yes, please explain. \_\_\_\_\_

Have you ever been convicted of any crime including, but not limited to, those listed below and/or any crime similar in any manner to those listed below? Yes No

- Indecent assault and battery on a child under fourteen
- Indecent assault and battery on a mentally retarded person
- Rape
- Rape of a child under sixteen with force
- Assault with intent to commit rape
- Kidnapping of a child under sixteen with intent to commit rape
- Distribution and trafficking of narcotics or other controlled substances
- Intent to commit any of the above crimes

If yes, please explain. \_\_\_\_\_

Have you ever been convicted of any criminal offense? Yes No

Have you ever been charged with or convicted of child neglect, abuse or sex-related crimes? Yes No

Have any complaints or allegations of misconduct involving children ever been made against you? Yes No

Have you been convicted of the possession, use, or sale of drugs? Yes No

Within the past 30 days have you abused alcohol, legal or illegal drugs? Yes No

Have you been convicted of, or plead guilty to a traffic offense within the last 5 years? Yes No

Current Driver's License number: \_\_\_\_\_ State: \_\_\_\_\_

Please explain fully any YES answers to the above questions. In addition to the above, are there any facts or circumstances involving you or your background that would call into question your being entrusted with the supervision, guidance and care of children, youth or vulnerable adults? (use additional page if necessary)

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

**Please fill out the following if applying for a camp position:**

Our camps are in an outdoor setting. Staff members are required to function independently and are entrusted with the care of a group of children or guests whose health and welfare are your primary responsibility. Do you have any physical, mental, and/or emotional health conditions or impairments which would restrict your ability to perform the job for which you have applied? If so, please explain:

---

---

**Camp Experience:** (List any camps you have attended as a camper or at which you have worked as staff)

Camper/Staff:	Camp Name:	Location:	Dates Attended:
---------------	------------	-----------	-----------------

---

---

**Camping Personal Qualifications:** (on a separate sheet of paper, please respond to the following and attach to this application form)

1. Please list any skills, experiences, or qualifications that would help you perform the tasks for which you are applying.
2. With what age groups have you worked as a leader and where?
3. Why would you like to work at a Christian camp?
4. Describe your Christian faith understanding and experience.
5. What contributions do you think a well-run Christian camp can make in the life of participants?

**AGREEMENT**

***for those applying for employment at Camp Kinawind, Judson Collins Center, and Myers Lake Campground***

I certify that all information contained in my application is true and complete to the best of my knowledge.

I understand that this information may be checked by contacting anyone or any organization listed or that may have information about me. I authorize anyone contacted to give you any information, including opinions regarding my character and fitness for work with children, youth and vulnerable persons. I authorize the release of the information in this document to any ministry of the Detroit Annual Conference of the United Methodist Church.

I authorize you to make such investigations and inquiries of my personal, employment, and other related matters, including any law enforcement records, as may be necessary in arriving at a decision regarding my paid employment or volunteer service. I hereby release employers, providers of information, the Board of Outdoor and Retreat Ministries, and the Detroit Annual Conference of the United Methodist Church from all liability in responding to inquiries in connection with my application or releasing such information. I waive notice of such release of information. I waive any right that I may have to inspect any information provided about me by any persons or organization identified by me in this document. This release may be sent to any organization or person providing such information.

In the event of being accepted for paid employment or for volunteer service, I understand that false or misleading information given in my application or interview(s) may result in discharge. I understand, also, that I am required to abide by all policies of the Board of Outdoor and Retreat Ministries and the Detroit Conference Annual Conference.

If accepted for paid or volunteer service, I agree to participate in training and education events related to my areas of work. I will immediately report inappropriate behavior, suspicious activity, observed abuse or allegations of abuse to the camp director or dean.

I understand that nothing in this application is intended to imply or create an employment relationship or contract for employment. I understand that employment with the Board of Outdoor and Retreat Ministries or the Detroit Annual Conference of the United Methodist Church is at will and may be terminated at any time, with or without prior notice, discipline, or warning, for any or no reason. Only the Associate Council Director for Outdoor and Retreat Ministries can make any contrary agreement and that would have to be in writing.

I agree to hold harmless the Board of Outdoor and Retreat Ministries and the Detroit Annual Conference of the United Methodist Church, their officers, employees, and volunteers from any use of this application and information.

I have carefully read this statement. I understand its contents and I am signing it of my own free will.

Signature of applicant: \_\_\_\_\_ Date: \_\_\_\_\_

Print applicant's full name \_\_\_\_\_

Parent signature \_\_\_\_\_ Date: \_\_\_\_\_  
(If applicant is under age 18)

**For those applying for the Young Leaders Initiative:**

1. What prompted you to apply for a summer internship with Young Leaders Initiative? Are you considering ministry as a vocation, and if so, what form of ministry? \_\_\_\_\_  
\_\_\_\_\_
2. Describe yourself by listing your strengths and weaknesses.  
\_\_\_\_\_
3. Provide a description of your relationship with God and how that is a part of your daily life.  
\_\_\_\_\_  
\_\_\_\_\_
4. What unique and special skills, gifts, or talents would you bring to the Transforming Leaders internship position?  
\_\_\_\_\_  
\_\_\_\_\_
5. List and describe any experiences you have had working with children, homeless persons or other special populations.  
\_\_\_\_\_  
\_\_\_\_\_
6. What team/group working and living experiences have you had?  
\_\_\_\_\_  
\_\_\_\_\_
7. What leadership positions have you held and what responsibilities did those positions include?  
\_\_\_\_\_  
\_\_\_\_\_
8. Relate the following terms to your personality and working style: reliability, professional, creativity, flexibility, and work ethic.  
\_\_\_\_\_  
\_\_\_\_\_
9. Is there any additional information we should know when considering your application?  
\_\_\_\_\_
10. Why do you think you would be the best candidate for one of the summer internship positions?  
\_\_\_\_\_
11. Please specify any questions about Young Leaders Initiative or its programs.  
\_\_\_\_\_

**Please fill out the following if applying to be a Mission Intern:**

Mission Interns are required to function as a team and are entrusted with the care of children and youth as their primary responsibility.

Do you have any physical, mental, and/or emotional health conditions or impairments which would restrict your ability to work as a Mission Intern? If so, please explain:

---

---

---

Why would you like to work as a Mission Intern?

---

---

---

What skills, gifts, and talents would you bring to the Mission Intern program?

---

---

---

Describe experiences you have had working with children, youth, rural, urban or poor populations.

---

---

---

What team/group working experiences have you had?

---

---

---

Specify all church related activities and organizations you have been involved with the past two years.

---

---

---

What are your hobbies, interests, and extra-curricular activities?

---

---

---

What leadership positions and responsibilities have you held?

---

---

---

What age groups have you worked with as a leader and where?

---

---

---

**Please apply early.**  
**Preference may be given to early applications.**

Send applications to:

**Mission Interns**

Rev. Terry N. Gladstone  
1309 N. Ballenger Hwy, Suite 1  
Flint, MI 48504  
810.987.5333  
deacontery@aol.com  
**Deadline April 15, 2008**

**Young Leaders Initiative**

17117 W 9 Mile Road, Suite 1545  
Southfield, MI 48075  
248.557.1144 ext. 235  
info@youngleadersinitiative.org  
**Deadline May 1, 2008**

**Bay Shore Camp**

450 N. Miller Street  
P.O. Box 624  
Sebewaing, MI 48759  
989.883.2501  
info@bayshorecamp.org

**Myers Lake Campground**

Jon Lawrence, Director  
10575 W Silver Lake Rd  
Byron, MI 48418  
810.266.4511  
myerslake@umccamps.org

**Judson Collins Center**

1000 Hane Hwy  
Onsted, MI 49265  
517.467.7711  
judsoncollins@umccamps.org

**Lake Louise United Methodist Camp**

Vaughn Maatman, Executive Director  
11037 Thumb Lake Road  
Boyne Falls, MI 49713  
231.549.2728  
vmaatman@bignetnorth.net

**Camp Kinawind**

Fred Elmore, Director  
Winter: PO Box 692  
Suttons Bay, MI 49682  
231.271.3089  
Summer: 08889 Thumb Lake Rd  
Boyne Falls, MI 49713  
231.549.2149  
Kinawind@umccamps.org